How to View Admissions Checklist Items

**STEP 1:** Log into LoLA
- Navigate to NorthshoreCollege.edu
- Click on LoLA in the upper menu bar
- Sign-in with your NTCC username and password

**STEP 2:** Navigate to the “Self Service” box on the right side of the LoLA main page.
- Click on “Northshore Technical Community College” in the Self Service box on the right side of the LoLA main menu.

**STEP 3:** On the Main Menu page, click on the “Student” link.

**STEP 4:** On the Student menu page, click on the “Admissions” link.

**STEP 5:** Under the “Processed Applications” header, click the link to the semester you filed an application.

**STEP 6:** Scroll to the bottom of the page. Items which show a date in the “Received” column have already been received by NTCC. Those without a date have not yet been received by NTCC and are required before your application for admissions is complete.