



## Transfer Students Veteran Benefits Checklist

**Welcome.** We honor our veterans and their families. This checklist is offered to provide valuable information as you transfer to Northshore Technical Community College. Please use the following steps to make this process easier.

- ✦ You must apply and be accepted for admission to NTCC. Make sure to provide all transcripts
- ✦ You must complete a request for Change of Program or Place of Training to update your school to NTCC
- ✦ Provide a current Certificate of Eligibility (COE) and DD-214
- ✦ Complete [NTCC Request for VA Education Benefits](#)
- ✦ You must see an Academic advisor and register for classes. Your classes must follow the degree plan that you have specified with the VA
- ✦ Provide a copy of your class schedule and a current Student Degree Audit Checklist every semester

**For students receiving VA benefits under Chapter 30, 1606, and 1607, you are required to verify your enrollment every month, this can be done by calling 1-877-823-2378 or going to the WAVE system <https://www.gibill.va.gov/wave/index.do>.**

### **What happens when a student withdraws from a course or resigns?**

The VA will reduce the student's rate of pay if this withdrawal changes the student's enrollment status. If the withdrawal occurs during the drop/add period, as defined by the VA, an adjustment is made on the rate of pay. If the withdrawal occurs after the drop/add period, the reduction may create an overpayment, unless there are mitigating circumstances.

### **What is considered full time, ¾ time, ½ time or ¼ time?**

Full Time = 12+ hours

¾ Time = 9-11 hours

½ Time = 6-8 hours

Less than ½ time = 4-5 hours

Less than ¼ time = 1-3 hours

NOTE: This scale differs during the summer semester.

**Please email [fnaid@northshroecollege.edu](mailto:fnaid@northshroecollege.edu) with any questions**

**Sullivan Campus**  
1710 Sullivan Campus  
Bogalusa, LA 70424  
(985)732-6648 Fax

**Slidell Site-Behrman**  
56707 Behrman Street  
Slidell, LA 70458  
(985)646-6429 Fax

**Hammond Campus**  
111 Pride Drive  
Hammond, LA 70401  
(985)543-4121 Fax

**Connect to Success**  
SELU-North Campus  
900 B West University  
Hammond, LA 70402  
(985)549-5141 Fax

**Florida Parishes Campus**  
948 Highway 1042  
Greensburg, LA 70441  
(225) 222-6034 Fax