



## Continuing Students Veteran Benefits Checklist

- ✚ See your Academic Advisor and register for classes. Your classes must follow the degree plan that you have specified with the VA.
- ✚ Complete [NTCC Request for VA Education Benefits](#) and turn in a degree audit plan. This needs to be completed every semester to receive your benefits.

**For students receiving VA benefits under Chapter 30, 1606, and 1607, you are required to verify your enrollment every month, this can be done by calling 1-877-823-2378 or going to the WAVE system <https://www.gibill.va.gov/wave/index.do>.**

### What happens when a student withdraws from a course or resigns?

The VA will reduce the student's rate of pay if this withdrawal changes the student's enrollment status. If the withdrawal occurs during the drop/add period, as defined by the VA, an adjustment is made on the rate of pay. If the withdrawal occurs after the drop/add period, the reduction may create an overpayment, unless there are mitigating circumstances.

### What is considered full time, ¾ time, ½ time or ¼ time?

Full Time = 12+ hours

¾ Time = 9-11 hours

½ Time = 6-8 hours

Less than ½ time = 4-5 hours

Less than ¼ time = 1-3 hours

NOTE: This scale differs during the summer semester.

### Do I need to call the VA each month?

If you are a veteran eligible to receive chapter 30, 1606 or 1607 benefits, please call 1-877-823-2378 or go online to verify your attendance each month. This verification can be completed as early as the last calendar day of each month.

**Please email [finaid@northshroecollege.edu](mailto:finaid@northshroecollege.edu) with any questions**

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