



Title:	Credit for Prior Learning Policy
Effective Date:	11/10/2015
Last Revision Date:	01/04/2017
Office:	Academic Affairs

Credit for Prior Learning Policy

Purpose

The College may award college credit for knowledge gained through private study and/or work experience. These credits are typically referred to as prior learning (nontraditional) credits and also include the award of credit for non-credit coursework.

Scope and Definition

Credit for Prior Learning (also known as "Non-Traditional Credit") is an opportunity available to students at the college to earn college credit for demonstrated prior knowledge. If you already know the content in a course you may not have to take the full class in order to be awarded credit. You can prove your knowledge by earning credit through an examination, previous study, a national certification or test, or a portfolio that demonstrates your knowledge.

Types

The types of prior learning (non-traditional) credit available at NTCC are Advanced Placement (AP), College Board Advanced Placement Credit, College Level Examination Program (CLEP), Credit Examinations, ACT/SAT/Accuplacer Examinations, Life Experience Assessment Program (LEAP), Industry-Based Certification Credit, Military Credits, DANTES Subject Standardized Tests (DSST), Technical College Credit, Correspondence Credits, Credit for Non-Credit Coursework (through LEAP and/or Credit Examinations), College Challenge Examination, and Prior Learning (Non-Traditional) Credits from Other Institutions.

Guidelines

Specific policies and procedures have been established for the granting of college credit for prior learning (from non-traditional sources):

1. A student must be enrolled in a credential-seeking program beyond the official 14th day of enrollment or have completed a minimum of one semester at the College in order to request prior learning (non-traditional) credit. Credits may be requested only for courses that are offered by NTCC.



2. Only 25% of a credential seeking can be completed by credit for prior learning.
3. Semester hours of credit earned through prior learning (non-traditional sources) are assigned a grade of “P.” No quality points are earned, and such credit is not added into the student’s grade point average. Prior learning (non-traditional) credits are identified on the student’s transcript as credit granted through prior learning (non-traditional sources).
4. Prior learning (non-traditional) credit cannot be awarded in a course that a student has previously completed or enrolled in at any college (excluding coursework completed before Academic Amnesty is declared for which the student earned a grade of “C” or higher).
5. Students who plan to use credit from prior learning (non-traditional sources) to meet the credential requirements of other institutions should check the requirements of the receiving institution, as this type of credit is often re-evaluated by the receiving institution. Credit for prior learning awarded by NTCC is not guaranteed to transfer to other institutions.
6. The College charges a fee per credit hour for each credit hour awarded by the Credit for Prior Learning Policy. Veterans will receive a fee waiver for any credit awarded by the Credit for Prior Learning Policy.

College Level Examination Program (CLEP) Examination for Credit

Discipline-specific credit is awarded as a grade of “P” on CLEP examinations with a score of 50 or higher when the appropriate course equivalent is available in the College Catalog.

Advanced Placement (AP) Examination for Credit

Discipline-specific credit is awarded as a grade of “P” on AP examinations with a score of 3 or higher when the appropriate course equivalent is available in the College Catalog.

ACT Examination for Credit

Discipline-specific credit is awarded as a grade of “P” on ACT examinations in Math or English only and only after successful completion of the appropriate sequential course with a grade of “C” or higher on the first attempt at the College.

- Students who score a 28 or higher on the ACT Examination Math section will receive a letter grade of “P” in MATH 1015 - College Algebra when a student completes MATH 1620 - Plane Trigonometry with a grade of “C” or higher on the first attempt at the College.
- Students who score a 28 or higher on the ACT Examination Math section will receive a letter grade of “P” in MATH 1650 - Pre-calculus with Trigonometry when a student completes MATH 2000 - Calculus with a grade of “C” or higher on the first attempt at the College.



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- Students who score a 29 or higher on the ACT Examination English section will receive a letter grade of “P” in ENGL 1015 - English Composition I when a student completes ENGL 1025 - English Composition II with a grade of “C” or higher on the first attempt at the College.

Review Process:

X	Reviewing Entity	Review Date	Effective Date
X	NTCC Chancellor/Appointing Authority	10/02/2015	01/04/2017
X	College Leadership Committee	10/02/2015	01/04/2017
X	Academic Affairs Committee	10/02/2015	01/04/2017

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