



**APPLICATION FOR GRADUATION**

Application Fee is \$40.00. Please pay in the accounting/fiscal affairs office before returning completed form to the campus student affairs office. Students must apply for graduation by completing and submitting the appropriate form at least **one semester** prior to completing degree/diploma requirements. The application deadline will be determined by the Vice Chancellor of Student Learning and Development for the college.

**NOTE: Candidates must meet all requirements for graduation and clear all financial obligations to the College prior to issuance of diploma.**  
**INSTRUCTIONS: 1. COMPLETE ALL INFORMATION AS REQUESTED. 2. PRINT ALL INFORMATION LEGIBLY.**

\_\_\_\_\_ Social Security Number

\_\_\_\_\_

\_\_\_\_\_ Address \_\_\_\_\_ City/State/Zip

\_\_\_\_\_ Telephone Number \_\_\_\_\_ Banner/LoLA ID \_\_\_\_\_ Date of Application

**CHECK HERE IF YOU WANT YOUR NAME PRINTED DIFFERENTLY THAN IT APPEARS ON YOUR STUDENT RECORDS.**  
(Documentation to support this change must be supplied with this form.)

**Name as it should appear on diploma:** \_\_\_\_\_  
First Middle Last (include suffixes, Jr. Sr. II, etc.)

**EDUCATIONAL INFORMATION**

**Please list other names used as a student:** \_\_\_\_\_

Date of High School Graduation: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ GED Received  Year Received: \_\_\_\_\_  Non-High School Graduate  
Month Year

Dates of Attendance at NTCC: From: \_\_\_\_\_ To: \_\_\_\_\_ **Academic Program Major):** \_\_\_\_\_  
(S/Y) (S/Y)

Please list any semesters of non-attendance (excluding summers): \_\_\_\_\_

**Check which you are applying for:**

- Associate of Applied Science
- Certificate of Technical Studies
- Technical Diploma
- Associate of General Studies

**Expected Month/Year of Completion** (Please check one)

Fall Year: \_\_\_\_\_

Spring Year: \_\_\_\_\_

Summer Year: \_\_\_\_\_

**If any classes are waived or substituted, approved Course Substitution/Waiver forms must be on file in the Student Affairs Office.**

**COMMENCEMENT CEREMONY:** Do you plan to participate in the commencement ceremony? Yes  No

If you **do NOT** plan to attend the Commencement Ceremony, please check the appropriate box:

Will pick up  Please mail to: (please provide address) \_\_\_\_\_

Permission to use your name in the commencement program and/or news releases? Yes  No

**Student signature** \_\_\_\_\_ **Date** \_\_\_\_\_

\*\*\*\*\***FOR OFFICE USE ONLY**\*\*\*\*\*

**For Accounting Use Only**

**Date Fee Paid:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ **Fee Amount:** \_\_\_\_\_

**For Records and Registration Use Only**

**Date Received:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ **Received by:** \_\_\_\_\_